**Lee’s Summit High School**

**Substitute Information Help Sheet**

**TEACHERS – Please fill out and return to Kerri Anderson.**

**☐ FIRST SEMESTER              ☐ SECOND SEMESTER**

**TEACHER FOR WHOM SUBSTITUTING:**

**LEAD TEACHER:**

**LESSON PLANS ARE LOCATED:**

**ROSTERS ARE LOCATED:**

**SEATING CHARTS ARE LOCATED:**

**LUNCH SHIFT:**1 2 3 (circle one)

**Tiger Mentors:**Click here to enter text. **Advisory room #:**Click here to enter text.

**Teacher Schedule**

|  |  |  |
| --- | --- | --- |
| **Hour** | **Subject/Class** | **Room** |
| **1st** | Click here to enter text. | Click here to enter text. |
| **2nd** | Click here to enter text. | Click here to enter text. |
| **3rd** | Click here to enter text. | Click here to enter text. |
| **4th** | Click here to enter text. | Click here to enter text. |
| **5th** | Click here to enter text. | Click here to enter text. |
| **6th** | Click here to enter text. | Click here to enter text. |
| **7th** | Click here to enter text. | Click here to enter text. |

**Notes:**

Click here to enter text.