

MAKE-UP WORK

Students receive one day for each day missed to turn in all make-up work unless special arrangements are made with the individual teacher. Students who develop an excessive absentee record can be given assignments one day at a time. For unexcused absences, students will have the opportunity to make up all work missed. At the end of the grading period the student's cumulative semester average, before the semester exam is figured into the semester grade, will be reduced by one percent per day of unexcused absence.

Tests – Make-up tests will be administered in accordance with the make-up work policy; one day for each day missed. An example would be if the test was given on Tuesday and the student was absent, the student would be expected to take the test on Thursday.