

Supervision Assignments for Tornado Alerts and Alert Procedures

1. Communications: Each of the following are to take a walkie-talkie (which will be housed in their office) and go immediately to the designated areas below.
 - A. John Faulkenberry will monitor the emergency weather radio and go to the cafeteria.
 - B. Kari Twillegar - West basement steps of Building B
 - C. Tracy Bertoncin – East basement steps of Building B
 - E. James Oyler - PAC Area then Cafeteria
 - F. Michelle Edwards – Girls' Weight Room under Room A126
 - G. Shane Ringen - Cafeteria
2. First Aid Supplies - Emergency first aid supplies, flash lights, blankets, and batteries can be found in each of the following locations:
 - A. Girl's Weight Room - on the overhead water pipes in the coach's office
 - B. Boys' Basketball Dressing Room - on the top shelf of the closet in the coach's office
 - C. Cafeteria - on top of the table located in the Northwest corner of the special education storeroom
 - D. Basement of Building B - in the custodial closet adjacent to Room 10
 - E. Faculty Dining Room
 - F. B12
 - G. B13
 - H. B16
3. **IMPORTANT - Please take a class roster with you to the shelter area.**

Tornado Shelter Assignments - Buildings A, C & F

Fieldhouse, F38: Use Fieldhouse lobby SW stairs to cafeteria. Go to the SW corner of the cafeteria.

ISS: Go to the cafeteria lobby and move the SW corner of the cafeteria.

Building C- Lecture Hall, Rooms 30, 32: Use Field House SE stairs to the cafeteria. Go into the boys' Basketball Locker Room by the cafeteria.

Room C34 – Use the Lecture Hall stairs to the cafeteria. Go into the boys' Basketball Locker Room by the cafeteria.

Rooms 102, A Gym, 108, 109, 110, 111, 112, 113, 115, Technology Office, IB office: Use the South A Building hallway then go down the West A Building hallway. Go down the left side of the PAC stairs and take the Lecture Hall stairs to the cafeteria. Remain in the SE corner of the cafeteria.

Rooms 148, STAD, Attendance Office, 150, 152, 154, 201: Use the west A Building hallway. Go down the left side of the PAC stairs and use the Lecture Hall stairs to the cafeteria. Remain in the SW corner of the cafeteria.

Rooms 140, 146, 147, 203: Use the North A Building hallway. Use the left side of the PAC stairs then go down the Lecture Hall stairs to the cafeteria. Remain in the SW corner of the cafeteria.

Administration Offices: Use the North A building hallway. Use the left side of the PAC stairs then go down the Lecture Hall Stairs to the cafeteria. Remain in the SW corner of the cafeteria.

Rooms 114, 121, 123, 124, 125, 127, Media Center, Teacher Workroom, E-cafe: Use the East A Building Hallway. Exit (by Room 126) to the outside breezeway. Use the right side of the PAC stairs and then use the SE Field House stairs to the Cafeteria. Remain in the hallway between the Serving Line and the Boys' Locker Room.

Rooms 222, 223, 224, 225, 227: Use the South stairs to the East A Building hallway. Go north and exit (by Room 126) to the Breezeway. Use the right side of the PAC stairs and then use the SE Field House stairs to the cafeteria. Remain in the hallway between the serving area and the Boys' Basketball Locker Room.

Rooms 226, 228, 229, 230: Go down North stairs and go West to exit through the breezeway, Use the right side of the PAC stair and then use the SE Field House stairs to the cafeteria. Remain in the hallway between the Serving Line and the Boys' Basketball Locker Room.

Rooms 126, 128, 129, 130, 131: Use the North A Building hallway to exit out the North doors between the elevator and A128. Go down the stairs to the Girls' Weight Room.

Rooms 231, 232, 233, 234, 235, 236, 237 and 238 (Business Dept.): Exit through the East doors in the business department to lower floor. Use the North A Building hallway to exit through the North doors between rooms 126 and 128. Move down the stairs into the girl's weight room.

Tornado Shelter Assignments- Building B, D, E

Rooms 10, 11, 12, 13, 14, 15, 16, 18: Remain in these rooms. Move to one corner of the room. More people will enter these rooms for shelter.

Rooms 100, 101, 102, 103, 104, 105, 200, 201, 202, 203, 204, 205, 206: Walk down West stairs to basement. Move to classrooms **10, 11, 12, 13, 14**, staff and students should fill the first available of these rooms and use hallways after rooms are full.

Rooms 106, 107, 108, 110, 112, 114, 116, 118, 120, 207, 208, 209, 210, 211, 212, 213, 214, 215, 216, Guidance, Health Room, A+/Comm. Svc.: Walk down Center stairs to basement. Move to classrooms and hallways in **Rooms 15, 16, 17, 18, & Lounge**. Staff and students should fill the first available of these rooms and use hallways only after rooms are full.

Rooms 113, 115, 121, 122, 124, 126; Walk down Browning Street hall, up the ramp to the West stairs to the basement. Move to classrooms **10, 11, 12, 13, 14**, staff and students should fill the first available of these rooms and use hallways after rooms are full.

Rooms 117, 119, 128, 130, 132, 133, Gym: Walk down East hallway, up the stairs to Center stairs to basement. Move to classrooms and hallways in **Rooms 15, 16, 17, 18, & Lounge**. Staff and students should fill the first available of these rooms and use hallways only after rooms are full.

Building D and E: Enter the B Building and proceed down East hallway, up the stairs to Center stairs to basement. Move to classrooms and hallways in **Rooms 15, 16, 17, 18, & Lounge**. Staff and students should fill the first available of these rooms and use hallways only after rooms are full.

DO NOT LEAVE SHELTER AREAS UNTIL INFORMED BY SCHOOL OFFICIALS

EARTHQUAKES: Take Cover in classroom. Wait in room until directed by an administrator.

Buildings A, C, and F: Assemble on football practice field North of Bud Hertzog Stadium.

Buildings B, D, and E: Assemble on North football practice field behind industrial tech building.