

SUPERVISION ASSIGNMENTS FOR FIRE EVACUATION

<u>Primary Supervisor</u>	<u>Backup Supervisor</u>	<u>Interior Responsibilities</u>	<u>Exterior Responsibilities</u>
Hertzog, D.	Guyton, L.	Counseling Office Fire Panel	NA
Camacho, M.	Kinman, M.	Main Office Fire Panel	NA
Oyler, J.	Sprouse, J.	A Bldg. South Hall A Bldg. East Hall	South Pkg. Lot
Twillegar, K.	Kinman, M.	FH, PAC, Lecture, Breezeway	Flagpole Pkg. Lot
Edwards, M.	Baron, G.	A Bldg. 2 nd Floor and Science Wing	East Pkg. Lot
Dixon, S.	Twillegar, K.	A Bldg. West Hall and FACS Hall	West Pkg. Lot
Faulkenberry, J.	Eubank, S.	Entire Campus	Entire Campus
Bertoncin, T.	Wehmhoener, M.	Bldg. B Lobby	Café, Breezeway, Front Bldg. B
Homan, C.	Vroom, C	B Bldg. 2 nd Floor	West Pkg. Lot
Little, K.	Ekochu, A.	B Bldg. Lower Level	Browning Street
Ficken, C.	McKinley, S.	Bldg. D, E	NE Pkg. Lot
Ringgen, S.	Guyton, L.	B Bldg. 1 st Floor Hall	N/A
Sabata, S	Bertoncin, T.	B Bldg. Basement	Browning Street
Sims, D	Ringgen, S.	B Bldg. Front	Direct Emergency Responders
McKinley, S	Ekochu, A.	NA	Cage Lot
Campus Security	Oyler, J.	NA	Sr & Soccer Lots

All primary Supervisors (and backups) should have their radio with them. Supervisors should make sure teachers have their class rosters or seating charts. and have accounted for their students. Supervisors should report to Dr. Faulkenberry once their interior area of responsibility is clear.

Fire Drill Evacuation Routes - Buildings A, C & F

Field House/Physical Education classes and Room F38: Exit through East doors to parking lot North of tennis courts. Do not block the driveway.

Administrative Offices: Exit West to parking lot.

Building A Rooms 102, 108, 109, 110: Exit through South door between 102 and 108 to parkway across parking lot. Keep drive open.

Rooms 111, 112, 115, 117: Exit through South doors between rooms 112 and 115 to parkway. Keep drive open.

Rooms 128, 129, 130, 131: Exit through East door out of the science wing. Continue East to service road. Keep drive open.

Rooms 118, 119, 121, 125, Media Center: Exit through Southeast door. Move East to the service road. Keep drive open.

Rooms 124, 126, 127: Exit through North door out of the science wing. Move north to parking lot. Keep drive open.

Rooms 140, 142, 144, 146, 147, 201: Exit through West door adjacent to Administration Center. Continue to the parking lot. Keep drive open.

Rooms 148, 149, 150, 152, 154, 203, Attendance and Student Administration: Exit through West door between A-Gym and Attendance. Continue to west side of parking lot. Keep drive open.

Rooms 222, 223, 224, 225, 227, 229: Walk down Southeast stairs to Southeast door. Exit through Southeast door and continue to service road. Keep drive open.

Rooms 226, 228, 230: Walk down Northwest stairs and continue to Northwest door between 118 and 119. Continue east to service road. Keep drive open.

Rooms 231, 232, 233, 234, 235, 236, 237, 238: Walk down East stairs. Exit through East doors and continue to service road. Keep drive open.

Rooms C30 and C32: Exit through North doors to tennis courts. Keep roadway open.

Lecture Hall, A-Gym, and Room C34: Exit through West doors to parking lot. Keep roadway open.

Between classes and times other than class time: Students are to evacuate using the nearest exit. Teachers are asked to assist by directing students to the nearest exit.

Fire Drill Evacuation Routes -- Buildings B, D & E

Rooms 10, 11, 12, 13, 14, 15, 16, 18: Exit through the Browning Street doors on Browning Street. Walk across Browning Street. Assemble on Browning Street parking lot.

Rooms 100, 101, 102, 103, 104, 105: Exit through the Southwest doors next to room 101. Assemble on driveway.

Rooms 106, 107, 108, 110, 112, 116, 118, Guidance: Exit through Main Entrance doors. Assemble on sidewalk in front of the Field House on the West side.

Rooms 116, 118, 120, A+ Community Service Office, and Health Room: Move to the parking lot South of the Tennis courts.

Rooms 113, 115, 117, 119, and the B-Gym: Exit through South Browning Street doors. Assemble on Browning Street parking lot.

Rooms 121, 122, 124, 126: Exit through Northwest doors and assemble in Browning Street parking lot.

Rooms 128, 130, 132 and 132B: Exit through Northeast doors. Assemble at South end of Building E parking lot.

Rooms 200, 201, 202, 203, 204, 205: Walk down West stairs. Exit through Southwest doors next to room 101. Assemble on driveway

Rooms 206, 207, 208, 209, 210: Walk down Central stairs. Exit through Main Entrance doors. Assemble on driveway.

Rooms 211, 212, 213, 214, 215, 216: Walk down East stairs. Exit through Southeast doors. Turn East on sidewalk. Assemble on tennis court parking lot.

Buildings D & E: Exit building and move to cage parking lot.

The custodians will be responsible for seeing that outside exit doors are closed after the building has been evacuated.

Supervision Assignments for Tornado Alerts and Alert Procedures

1. Communications: Each of the following are to take a walkie-talkie (which will be housed in their office) and go immediately to the designated areas below.
 - A. John Faulkenberry will monitor the emergency weather radio and go to the cafeteria.
 - B. Kari Twillegar - West basement steps of Building B
 - C. Tracy Bertoncin – East basement steps of Building B
 - E. James Oyler - PAC Area then Cafeteria
 - F. Michelle Edwards – Girls' Weight Room under Room A126
 - G. Shane Ringen - Cafeteria
2. First Aid Supplies - Emergency first aid supplies, flash lights, blankets, and batteries can be found in each of the following locations:
 - A. Girl's Weight Room - on the overhead water pipes in the coach's office
 - B. Boy's Basketball Dressing Room - on the top shelf of the closet in the coach's office
 - C. Cafeteria - on top of the table located in the Northwest corner of the special education storeroom
 - D. Basement of Building B - in the custodial closet adjacent to Room 10
 - E. Faculty Dining Room
 - F. B12
 - G. B13
 - H. B16
3. **IMPORTANT - Please take a class roster with you to the shelter area.**